

# North Valley Hospital District

Okanogan County Public Hospital District No. 4

North Valley Hospital/Clinic Division; and North Valley Long Term Care Division

The public is invited to attend in person or virtually with Google Meet:

\*The physical location of this meeting will be in the Clinical Training Lab, in the Verbeck Building Basement\*

Meeting ID: [meet.google.com/gfk-skvn-fir](https://meet.google.com/gfk-skvn-fir); Phone Numbers: (US)+1 617-675-4444

PIN: 388 490 836 1057#

## Board of Commissioners Regular Board Meeting

*April 27, 2023 7:00 PM*

### Vision

Exceptional care that enhances the well-being of our communities.

### Mission

Cultivate healthcare rooted in compassion, stewardship, and excellence.

### Values

Trust-Accountability-Integrity-Safety-Diversity-Viability

Board members in attendance:

Jean Pfeifer, President                  Jerry Bradley, V.P.-excused

Dick Larson, Secretary

Adam Tibbs

Vicki Lewis

**Call to Order:** J. Pfeifer called the meeting to order at 7:00pm. D. Larson read the Vision, Mission, Values statement.

## Minutes

- I. **Public Participation** – according to Resolution No. 488-Public Participation Policy  
J. Pfeifer asked if there were any questions or comments from the public. There were no questions.
- II. **Reports:**
  - a. **Administration Report**  
In addition to the written Administration Report, John McReynolds, CEO, gave an update on the Strategic Planning kickoff meetings and spoke about the next steps of stakeholder interviews and a data analysis. He reported the Boardroom repairs are to start the first

week of May. The DOH and Fire Life Safety surveys were done last week. J. McReynolds explained the purpose of the survey and that a final report, with a list of deficiencies, will follow. The hospital will have ten days to submit the plan of corrections. He noted the items pointed out during the exit interview are correctable. J. McReynolds reported the behavioral health grant MOU is near completion; the \$300k will be used to pay salaries of mental health professionals in a 2 year pilot program. There was discussion on the purpose of the grant, timeline, and location for the mental health services. There was also discussion on the release of a CD securing resident trust funds and the decision to purchase a Surety Bond in its place.

**b. Committee Reports**

- i. Foundation- V. Lewis reported Dixie & Teresa D. are working to purchase new patio furniture. D. Larson added the committee is in search of new members and are deciding on activities to promote membership.
- ii. Medical Staff- D. Larson reported on the meeting, and commented on wait time in the ER. There was discussion on ER patient volumes.
- iii. Safety- V. Lewis reported Workplace Violence was discussed at committee and that WSHA has a webinar on the topic.
- iv. Finance- A. Tibbs reported on topics discussed at Finance including the St. Martin's project, Cerner, and open executive positions.
- v. CQI Council- J. Pfeifer reported on the meeting format and dashboards. There was discussion on metrics and process improvements. J. Pfeifer commented that a CQI presentation will be included at the May Board meeting.

**c. Financial Report**

A. Ulrich, CFO, spoke on the financing of a \$5M UTGO bond for the construction projects. A Request for Proposals (RFP) will be released the first week of May to several financing institutions. NVH consultant, NW Municipal Advisors, is working on the RFP with responses due back by mid-May. A. Ulrich spoke on the financial information that will be included in the RFP.

A. Ulrich reported a January 2023 combined net income of \$37k; the new accounting software, Multiview, is now in use and his team is working on February financials; there was a 9 day reduction between January and February Cash on Hand impacted by three major costs: wound care supply, infusion meds, contracted labor.

**III. Approval of Minutes**

**a. Regular Board Meeting Minutes: March 30, 2023**

J. Pfeifer asked if there were any corrections, there were none. D. Larson moved; A. Tibbs seconded to approve the minutes of March 30, 2023 as written; motion passed unanimously.

**IV. Consent Agenda:**

- a. Charity Care \$ 35,519.46
- b. Bad Debt \$ 7,252.54
- c. NVH A/P Vouchers No. 119388-119644 \$ 2,387,110.12
- d. LTC A/P Vouchers No. 23078-23130 \$ 362,016.93

A. Tibbs moved; D. Larson seconded to approve consent agenda items a. through d.; motion passed unanimously.

**V. Old Business:**

**a. Swinerton Contract**

J. McReynolds, CEO, gave an update on construction project financing and contract and spoke on the benefits and risks moving forward; NVH is meeting with the design team on Friday; the USDA grant still has some work occurring. J. McReynolds noted that a special Board meeting may be called in May to consider the projects and financing. There was discussion on the financing timeline.

**VI. New Business**

**a. Equipment Request-Update phones and wiring**

J. McReynolds, CEO, recapped the phased project for VOIP phones and that the request is to update the 2nd floor Verbeck Building phones and wiring. The request was budgeted. The cost is \$31k. There was discussion on the VOIP system. D. Larson moved; A. Tibbs seconded to approve the request to update the phone and wiring as presented; motion passed unanimously.

**b. Resolution 738- Declaration & Disposition of Surplus; IT**

J. Pfeifer summarized the list of items. A. Tibbs moved; V. Lewis seconded to approve Resolution 738 as submitted; motion passed unanimously.

**c. Purchase Request-Extended Care Flooring**

J. McReynolds recapped the \$100K Empire Grant award to replace Extended Care flooring and upcoming deadline to use the funds. He explained the intent to update as much of the flooring as possible with the funding, which will include the common area corridor and nurses stations; the project is pending DOH approval. J. McReynolds asked for consideration to move forward. D. Larson moved; A Tibbs seconded to approve the Extended Care Flooring project as presented; motion passed unanimously.

**d. Board Education—**

There was discussion on upcoming AWP/WSHA webinars available to the commissioners.

**VII. Adjournment:** A. Tibbs moved; D. Larson seconded to adjourn the meeting. Meeting adjourned at 7:53pm.

**COMMISSIONERS**



**Jean Pfeifer, President**



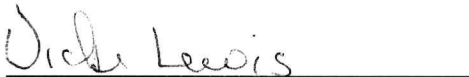
**Dick Larson, Secretary**



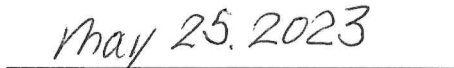
**Jerry Bradley, Vice President**



**Adam Tibbs, Commissioner**



**Vicki Lewis, Commissioner**



**DATE**