

North Valley Hospital District

Okanogan County Public Hospital District No. 4

North Valley Hospital/Clinic Division; and North Valley Long Term Care Division

Administration Boardroom

The public is invited to attend in person or virtually with Google Meet:

Meeting ID: meet.google.com/gfk-skvn-fir; Phone Numbers: (US)+1 617-675-4444 PIN: 388 490 836 1057#

Board of Commissioners Regular Board Meeting

October 26, 2023 7:00 PM

Vision

Exceptional care that enhances the well-being of our communities.

Mission

Cultivate healthcare rooted in compassion, stewardship, and excellence.

Values

Trust-Accountability-Integrity-Safety-Diversity-Viability

Board Members in attendance:

Jean Pfeifer, President

Adam Tibbs

Jerry Bradley, Vice President

Vicki Lewis

Dick Larson, Secretary

Call to Order- V. Lewis read the Vision Mission Values statement. J. Pfeifer called the meeting to order at 7:00 pm.

Minutes

- I. **Public Participation** – according to Resolution No. 488-Public Participation Policy
J. Pfeifer asked if there were any comments from the public. There were none.

- II. **Reports:**

- a. Administration Report

In addition to the submitted written report, J. McReynolds spoke on three additional topics. He explained the decision to postpone the Verbeck roof project to spring. The project cost will be included in the 2024 budget. He noted there have been no leaks. The Swinerton contractors are completing work in the basement and are evaluating doing the 2nd floor in one phase, not two, which could result in a cost savings to the District. J. McReynolds highlighted a message sent from new AC manager, Christa

Harbig, regarding a recent trauma event. He noted the event was very similar to the table top exercise that staff participated in in September.

b. Financial Report

Matthew Matthiessen, CFO, summarized the two months' financials presented at the Finance meeting and noted the efforts to continue presenting multiple months until current. April's income statement shows a combined income of \$33k. M. Matthiessen explained volumes and contractuals dropped off in May which resulted in a combined loss of -\$49k; five-month YTD shows combined loss of -\$293k; in-patient volumes and contractuals continued to drop in the following months which he noted is an indicator of what may be presented in the next financials, in addition to an increase in travel nurse expense. M. Matthiessen spoke on continued efforts to get financials caught up. He highlighted the cash increase in September and improvement processes to reduce the number of days in receivables.

c. Committee Reports

- i. Finance- J. Bradley reported topics included financial reports, roof discussion, and union contract changes.
- ii. Foundation-canceled
- iii. Long Range Focus- There was no meeting, the newsletters did not arrive in time to fold.
- iv. Building & Planning- J. Bradley reported the VB roof, FHC building contract, Swinerton project change orders, and capital budgeting assessment tools were discussed.
- v. QAPI- J. Bradley noted the positive atmosphere in the EC. The meeting included updates on restorative programs; emergency disaster preparedness updates are moving to a new education platform called Relias. It was noted that the EC is working on becoming a skilled testing site for NACs. Michelle McNally, EC DNS spoke more on the Relias platform and timeline and requirements to become a testing site.
- vi. Medical Staff- D. Larson and V. Lewis are hopeful breakfast will bring more in-person attendance.
- vii. Safety-V. Lewis was not able to attend the meeting but shared that the committee discussed the MVH decontamination event. J. McReynolds summarized the event and expressed appreciation to MVH for attending the meeting. There was discussion on the decon trailers that many hospitals have. J. McReynolds explained that the hospital can get more people through the decontamination room quicker than it takes to set up the trailer; that continuing education and training are important to prepare for these types of events. Marcia Naillon, CNO, spoke on the initial intent of the trailers.
- viii. CQI- J. Pfeifer asked Cassi Fox, Quality Mgr. to give a summary of the meeting. C. Fox reported on the hospital acquired infection rate, 0%; Safety Zone submissions and average days to resolve; EMTALA survey results and continued

monitoring efforts to stay in compliance; the department Dashboards process for improvement. She noted the committee will continue to have more conversation around EMTALA. She gave an example of an AC/ED quality metric project that is expected to have a cumulative effect and higher patient satisfaction. C. Fox is working to bring new life to the dashboards. She noted both the dashboards and meeting minutes will be sent out to the district to review.

V. Lewis spoke on AWPMD webinars she attended that tie in to quality and recommended viewing them.

III. Approval of Minutes

a. Regular Board Meeting Minutes: September 28, 2023

J. Pfeifer asked for additions or corrections, there were none. A. Tibbs moved to approve the September 28, 2023 minutes. J. Bradley seconded; motion passed unanimously.

IV. Consent Agenda:

a. Charity Care	\$ 38,162.85
b. Bad Debt	\$ 50,144.16
c. NVH A/P Vouchers No. 120994-121254	\$ 3,263,582.56
d. LTC A/P Vouchers No. 23431-23505	\$ 592,214.15

J. Bradley moved; D. Larson seconded to approve all consent agenda items. Motion passed unanimously.

V. Old Business:

VI. New Business

a. Medical Staff Appointments

Courtesy Appointments

John Bennett, MD – ERx

Mark Stefanelli, MD – ERx

Courtesy Reappointments

Juan Millan, MD – Radia, Inc.

Pengcheng Zhang, MD – Radia, Inc.

D. Larson noted applications have been reviewed, and read the list of appointments, and recommended privileges as applied for. A. Tibbs moved to approve the appointments as applied for. J. Bradley seconded; motion passed unanimously.

b. UFCW 3000 Employees and NVH Contracts-Board Ratification

J. McReynolds, CEO, spoke on the negotiation process and noted NVH's labor attorney was included in the negotiation team. He mentioned the process went well and the

Union has ratified the nursing and non-nursing contracts on their end. J. McReynolds summarized the changes to language, compensation, and wages that are included in the red-lined copies in the Board packet. There was discussion on the updated wage scale in comparison to other hospital contracts; and insurance coverage for family members. D. Larson moved to ratify the UFCW 3000 employees and RN contracts. V. Lewis seconded; motion passed unanimously.

c. December Meeting Date

J. Pfeifer explained the current December meeting date conflicts with the CEO's vacation and asked Commissioners to consider changing the date. After discussing options, A. Tibbs suggested December 21st, there was consensus to change the meeting date. It was also decided to not move the December 21st Finance committee meeting.

d. 2024 Proposed Budget

M. Matthiessen, CFO, noted the union contracts will result in significant increase in costs, those assumptions are built into the 2024 budget and have been reviewed with managers and administrative team. He presented a proposed 2024 Volume Budget, FTE Budget, Capital Request List, and Budgeted Income Statements for NVH, LTC, and Combined. Talking points included grant funds covering the new mental health department; RHC provider requirements; subsequent year union wage increases. He noted the budget figures will continue to be refined and that the budget is a roadmap of where we want to go in the future; and spoke on the challenge of not having current financials. There was discussion on cash on hand balances in 2024. M. Matthiessen anticipates slight growth in cash and referred to the changes being implemented to the AR process. He spoke on the cadence in completing financials. There was discussion on determining capital item requests. J. McReynolds spoke on the process to solicit the items and noted many are required to be presented to the Board for final approval. He reminded Commissioners of the special meeting/public hearing for comments on the budget, on Thursday, November 2nd.

VII. Adjournment: J. Pfeifer adjourned the meeting at 8:46pm.


COMMISSIONERS



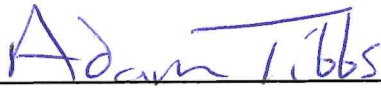
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DATE