

North Valley Hospital District



Okanogan County Public Hospital District No. 4
North Valley Hospital/Clinic/Long Term Care Division
Administration Boardroom

Virtual Attendance:

Google Meet Meeting ID: meet.google.com/gfk-skvn-fir;

Phone Number: [\(US\)+1 617-675-4444](tel:(US)16176754444) PIN: 388 490 836 1057#

Board of Commissioners Regular Meeting

February 29, 2024 7:00 PM

Minutes

Board members in attendance:

Adam Tibbs, President Vicki Lewis
Jerry Bradley, VP Stephanie Steinman
Dick Larson, Secretary

- I. **Call Meeting to Order-** A. Tibbs called the meeting to order at 7:00 pm.
- II. **Public Participation** – according to Resolution No. 488-Public Participation Policy
Commissioner Larson shared a letter he received regarding the NVH visitation policy. There was a brief discussion on the hospital's visitation policy. CEO, J. McReynolds noted the letter would be responded to. There were no additional public comments.
- III. **FY2021 Audit Presentation by DZA-** Shar Sheaffer and Dan Cleveland of DZA, PLLC attended virtually and presented the 2021 fiscal audit. S. Sheaffer reported NVH received a pass status on financial statements; spoke on the findings, areas of opportunities to strengthen controls and efficiencies; and challenges of doing the audit during management/staffing changes. It was noted that similar findings are anticipated in the 2022 audit but have been addressed during 2023.
- IV. **Reports:**
 - a. Administration Report
J. McReynolds, CEO, in addition to the written report, shared information on the recent Change Healthcare cyber attack and noted NVH is minimally affected. He reported that work to repair the kitchen flood will begin on March 4th; the dietary staff has been preparing food in the CCC commercial kitchen. He expressed appreciation for the dietary team and partnership with the CCC. J. McReynolds thanked Michelle McNally, DNS, for

her leadership in the EC; her last day is March 15th; recruiting efforts are being made to fill the DNS role. He noted the regional CEOs met and continued conversations on collaborative healthcare.

Commissioners were reminded of the annual WSHA Annual Leadership Conference.

b. Financial Report

Matthew Matthiessen, CFO, noted the appearance of the financial statement has changed and is easier to read. He presented January 2023 financials; highlighting impact of construction to surgery volumes; relation of clinic visits to ancillary volumes; reported 78.9 Days Cash on Hand; notable events in January included MCR withhold; patient deductibles are due, first draw on bond funds made, large construction payment, and Premera BC payment for COVID lab charge error. There was discussion on the LTC census admission process and the challenge of admitting residents during COVID outbreaks and construction/repair projects.

c. Commissioner Reports

S. Steinman reported LRFC had good conversation with the Okanogan regional planning group.

V. Lewis shared information about the Village to Village program and SSB 5940 MA-EMT Certification.

It was mentioned that the Medical Staff and Building & Planning committees were canceled in February.

V. Approval of Minutes

a. Regular Board Meeting Minutes-January 25, 2024

J. Bradley moved to accept the minutes of January 25, 2024 as written; V. Lewis 2nd; motion passed unanimously.

VI. Consent Agenda

a. Charity Care	\$ 81,060.22
b. Bad Debt	\$ 46,002.79
c. NVH A/P Vouchers No. 122164-122455	\$ 3,748,726.01
d. LTC A/P Vouchers No. 23701-23782	\$ 699,819.74

D. Larson moved to approve the Consent Agenda items; J. Bradley 2nd; motion passed unanimously.

VII. Old Business

a. Board Self Assessment- Commissioners discussed the assessment form. V. Lewis recapped three areas for the Board to improve on and the next review in August. S. Steinman will provide feedback on new board member orientation. Commissioners were asked to review the assessment form and bring ideas to set additional goals at the next regular meeting. J. McReynolds offered to provide data if needed.

VIII. New Business

There was discussion on the purpose of Resolutions 748 and 749; Controller, Melissa Thompson, explained canceling warrants are done per RCW and spoke on the past challenge of getting signed affidavits notarized by payees and that the form no longer requires notarization. She gave examples of why checks are outstanding.

- a. **Consider Resolution 748**-Cancelation of Outstanding Warrants-LTC
- b. **Consider Resolution 749**-Cancelation of Outstanding Warrants-NVH

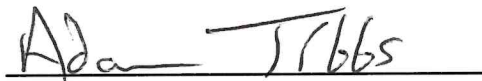
D. Larson moved to approve Resolutions 748 and 749; J. Bradley 2nd; motion passed unanimously.

- c. **Capital Request**-Verbeck Building Roof-

J. McReynolds explained the original roof was done in 1998. The District has budgeted for a new roof for three years but had difficulty with getting bids. He noted the roof has lost some shingles but there have been no leaks yet. A bid was received in October 2023, but a decision was made to postpone the project for weather and warranty concerns. The lone bid received is for \$118,689, and the vendor could start in March and take a week and a half to complete. There was discussion on the bid details. J. McReynolds asked the Commissioners to consider approving the project. He added that the vendor is expecting a supplier price increase in April. V. Lewis moved to approve the bid; J. Bradley 2nd; motion passed unanimously.

IX. **Adjournment:** A. Tibbs adjourned the meeting at 8:11pm.

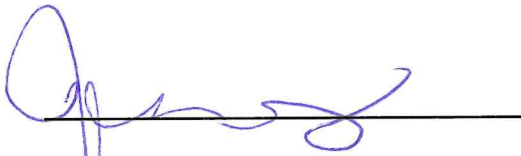
COMMISSIONERS



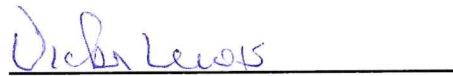
Adam Tibbs, President



Dick Larson, Secretary




Jerry Bradley, Vice President



Vicki Lewis, Commissioner



Stephanie Steinman, Commissioner



DATE