

# North Valley Hospital District

Okanogan County Public Hospital District No. 4

North Valley Hospital/Clinic Division; and North Valley Long Term Care Division

Administration Boardroom

The public is invited to attend in person or virtually with Google Meet:

Meeting ID: [meet.google.com/gfk-skvn-fir](https://meet.google.com/gfk-skvn-fir); Phone Numbers: (US)+1 617-675-4444

PIN: 388 490 836 1057#

## Board of Commissioners Regular Board Meeting

*July 27, 2023 7:00 PM*

### Vision

Exceptional care that enhances the well-being of our communities.

### Mission

Cultivate healthcare rooted in compassion, stewardship, and excellence.

### Values

Trust-Accountability-Integrity-Safety-Diversity-Viability

**Call to Order:** At 7:02 pm J. Pfeifer called the meeting to order, recognized in person and virtual attendees. V. Lewis read the Vision, Mission, Values statement.

### **Minutes**

- I. **Public Participation** – according to Resolution No. 488-Public Participation Policy  
J. Pfeifer asked for questions or comments from the public. A comment was made about traveler housing available in the area.
  
- II. **Reports:**
  - a. **Administration Report**  
In addition to the written report, J. McReynolds, CEO, shared his change in vacation plans. He gave an update on a recent DOH complaint survey, explained the scenario, survey process, and noted the plan of corrections (POC) would be led by Cassandra Fox, Quality Manager, Quality Mgr., and submitted by Monday 7/31/23. J. McReynolds recapped community events that NVH will attend and invited the BOC to come show support at any of the events. He reported that the Administration is getting a calendar lined up for union negotiations, to begin in early September, and explained preparation steps.

**b. Financial Report**

M. Matthiessen, CFO, summarized Finance committee topics including: FY2021 and FY2022 audit progress. He spoke on the status of mapping accounts from CPSI to Multiview and that more work needed to be done before reports could be produced. He noted three unique events affecting the cash balance in June: a three-pay period month; payoff of a debt for bond financing; and low collections. The A/R in Extended Care is being worked on. M. Matthiessen highlighted the A/R is very clean except for private pay balances. Swing Bed patient days are showing an increase compared to the previous year; EC census has decreased due to staffing but admissions will start again when staffing is built back up.

**c. Committee Reports**

- i. Foundation- V. Lewis noted the Foundation scholarship applications are due August 31st. There was discussion on efforts to promote the scholarship.
- ii. Building & Planning- A. Tibbs reported the main topic was the HVAC system in the St. Martin's building. J. McReynolds explained repairs were needed on the unit in the Verbeck building.
- iii. Medical Staff- V. Lewis reported that Dr. Rickard presented on the Mental Health Grant program. There was discussion about virtual attendance at meetings. It was noted that peer reviews are done quarterly.
- iv. Safety- V. Lewis reported the disaster team has scheduled a tabletop exercise. She gave kudos to Kim Jacobs, NVH Safety Officer, for actively getting in person attendance at the meetings and for her role in employee orientation.
- v. CQI- J. Pfeifer highlighted metrics reported at the meeting including falls, hand hygiene, infection rates, and employee satisfaction survey. M. Naillon, CNO, added that there are many dashboards that departments are encouraged to participate in with at least one indicator.
- vi. Extended Care QAPI- J. Bradley noted this is a quarterly meeting. He reported the meeting topics included the EC census of 36; restorative programs for the residents; EC staffing; and resident activities. He mentioned it was a good, educational meeting.

**III. Approval of Minutes**

- a. Regular Board Meeting Minutes: June 29, 2023  
J. Bradley moved; D. Larson seconded to approve the minutes of June 29, 2023. Motion passed unanimously.
- b. Special Board Meeting Minutes: July 11, 2023

A. Tibbs moved; J. Bradley seconded to approve the special meeting minutes of July 11, 2023. Motion passed unanimously.

**IV. Consent Agenda:**

a. Charity Care	\$ 75,032.00
b. Bad Debt	\$ 7,194.91
c. NVH A/P Vouchers No. 120119-120405	\$ 2,247,764.22
d. LTC A/P Vouchers No. 23266-23316	\$ 350,004.16

J. Pfeifer noted she and A. Tibbs reviewed the vouchers. D. Larson moved; A. Tibbs seconded to approve Consent Agenda items a. - d. Motion passed unanimously.

**V. Old Business:**

a. Board Self-Assessment

V. Lewis explained the method to tally survey responses. She summarized the results; Commissioners discussed merging two assessment areas, webinar education, current BOC orientation checklist, peer to peer support, and AWPHD resources. It was agreed more focus should be on New Board member orientations. V. Lewis will make revisions to the assessment form and bring it back to the next meeting.

**VI. New Business**

a. Medical Staff Appointments

Courtesy Appointment

Michael Rimpler, CRNA (NVH)

D. Larson noted the appointment was approved at Med Staff; J. McReynolds spoke on CRNA Rimpler's role in surgery. D. Larson recommended approval as applied for. A. Tibbs moved; V. Lewis seconded to approve the courtesy appointment as applied for. Motion passed unanimously.

b. **Consider Resolution No. 743-** Declaration & Disposition of Surplus

There was discussion on the amount of items on the lists. J. McReynolds explained some suffered water damage and others reached their normal life span. V. Lewis moved; J. Bradley seconded to approve Resolution No. 743 as written. Motion passed unanimously.

c. Swinerton Update

J. McReynolds, CEO, there would be no change order to consider at this meeting. He reported on the demolition progress, relocation of offices and storage, and noted the asbestos abatement is a separate cost to be paid by the District. He explained the areas to be abated and additional areas to be tested.

d. Employee Satisfaction Survey

J. McReynolds, CEO, shared the results of the annual employee satisfaction survey. He noted the questions remained the same, responses were anonymous, and explained the process and scoring. He spoke on the importance of and the obligation to do something with the results; managers are asked to consider what changes could be made to improve in their departments. He mentioned the results were shared and discussed at Long Range Focus and Leadership meetings, and are an opportunity to leverage in the Strategic Planning action plans.

e. Strategic Planning

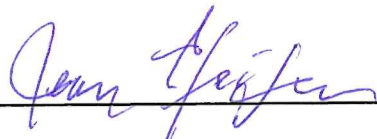
J. McReynolds, CEO, summarized the Strategic Planning process for 2024-2027. The Four Priorities were shared and discussed.

- Drive Quality & Experience
- Recruit & Retain Talent
- Expand Access to Critical Services
- Enhance Stewardship

J. Bradley moved; V. Lewis seconded to endorse the 2024-2027 Priorities. Motion passed unanimously. There was discussion on the process moving forward and the involvement of managers and their departments.

VII. **Adjournment:** J. Bradley moved; A. Tibbs seconded to adjourn the meeting at 8:20pm. Motion passed unanimously.

**COMMISSIONERS**




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**Jean Pfeifer, President**



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**Dick Larson, Secretary**




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**Jerry Bradley, Vice President**



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**Adam Tibbs, Commissioner**



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**Vicki Lewis, Commissioner**



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**DATE**